After Action Report 2005 Preliminary Safety Assessment



1. Overview

Description:	Preliminary Safety Assessment
Event Date:	5-February 2005
Report Date:	20-February 2005
CARES Event:	CUP-05-02T
RACES Event:	
Control:	Cupertino ARES/RACES
Report Revision:	1.0
Submitted By:	Jim Oberhofer/CARES

Requirements for Reporting

Completing an After Action Report is part of the required SEMS reporting process. The Emergency Services Act, Section 8607 (f) mandates that the Office of Emergency Services (OES) in cooperation with involved state and local agencies complete an After Action Report within 120 days after each declared disaster. Section 2450 (a) of the SEMS Regulations states that, "Any city, city and county, or county declaring a local emergency for which the governor proclaims a state of emergency, and any state agency responding to that emergency shall complete and transmit an after action report to OES within ninety (90) days of the close of the incident period as specified in the California Code of Regulations, section 2900(j)."

Additionally, CARES will use the After Action Report format for documenting training drills and exercises.

Because no formal CARES activation occurred, this After Action Report is in abbreviated format.

i. Narrative

We activated the net at 9:00am, took check-ins, and initiated the drill around 9:15am. Because we all responded from our homes, Bill KD6TQJ assumed net control from his home, and Allan KD6QPP was dispatched to City Hall to receive the field and PSA reports. While waiting for the EOC to come on line, Bill began to receive requests to pass traffic to the EOC that he queued up for transmission. Bill requested Skip to listen to KCBS for local news.

About 20 minutes into the drill, Allan "arrived" at the EOC and began to receive traffic. Bill directed LIFE-THREATENING traffic to the EOC from Nancy KF6TEU, Phil WA2KDX, and Skip WA6VFD. Next, Bill directed PSA traffic to the EOC from Bill KF7MCG, Jim KN6PE, Tom N3ZZ, Phil WA2KDX, Nancy KG6TEU, Skip WA6VFD, Andy W9BJX, and Leroy KG6OGA. Skip also relayed reports of interest from KCBS to the net. As the EOC staff "arrived," follow-on requests were sent from the EOC to the field for specifics on the LIFE-THREATENING reports.

We secured the drill around 10:15am and started an on-air debrief.

ii. Results

All participants reported that the drill went well from their perspective. Message passing pacing and the use of BREAKS between message segments worked well. There was good differentiation between LIFE-THREATENING and PSA traffic.

All traffic was passed per our original plan (passed by PSA groups, counts, etc). A cursory review of the EOC data collection form indicated it worked very smoothly and was confirmed by Allan. I've received a couple of the Field Responder forms so far and it looks like they worked as well. The NCOs tracking format also worked well as received from Bill.

In summary, it appears that CARES met the objectives of the drill. This drill also confirmed that the process changes that were implemented do work and will improve the expectations for information roll-up during the initial stages of a real event.

iii. Working forms

The following pages are the actual working forms created by drill participants. These forms are:

- 1. ICS214 Unit Log
- 2. ICS211B Check in List
- 3. Local Check-in Sheet
- 4. Local Net Control Message Log
- 5. PSA Form Field #1
- 6. PSA Form Field #2
- 7. PSA Form Field #3
- 8. PSA Form EOC

ICS214 Unit Log

Cupertin	o Amateur	Radio	Emergency	Service
PART 6	Forms			

Standard Operating Procedures

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ISC211B Check in List



Cupertino Amateur Radio Emergency Service PART 6 Forms Standard Operating Procedures

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Emergency Service	
Cupertino Amateur Radio I	PART 6 Forms

Standard Operating Procedures

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Preliminary Safety Assessment Form – Field

PSA Form – Field #1

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PSA Form – Field #2

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Standard Operating Procedures

Preliminary Safety Assessment Form – Field

Cupertino Amateur Radio Emergency Service PART 6 Forms

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PSA Summary Form

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