
Cupertino Amateur Radio Emergency Service

Topic: 2007 After Action Report, Follow-up

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Event: Cupertino ARES Meeting, Orientation Training



S.E.T. 2007 – 7.8 Earthquake

The following CARES objectives were developed for this exercise.

1. Test the first release of the EC (Response) Playbook
2. Test the Infrastructure Safety Assessment (ISA) Process
3. Exercise EOC position shift changes
4. Exercise the Resource Net concepts and procedures
5. Use standard ICS and/or Cupertino OES documentation

What worked, didn't work

What worked?

- EOC Staff shift changes went well.
- General conclusion was that this extended drill was a good indication of what CARES members could expect in terms of the type and extent of requested activities.
- Making field staffing assignments based on resource and destination zone locations

What didn't work / needs improvement?

- Logged times for the same reported occurrence of something varied from log to log. Could not accurately recreate the time sequence of events for the drill from submitted logs.
- Standard CARES Forms were not available at all operating positions.
- Occasional excessive radio exchanges between stations and NCO to make a contact.
- Radio interference from County Fire on the CARES TAC-1.
- Couldn't find some ISA assets.
- Tracking of stations out in the field. There was some lost stations between the 2 nets and in shift handoff.

Recommendations

Documentation

1. Identify, publish, and encourage CARES members to have specific CARES forms readily available as part of their go-kit. This “admin” package should be part of the CARES go-kit check-out... **IN PROGRESS**
2. Develop a means for time-synching all participants to ensure log time stamps are reasonably accurate
... **to be developed**
3. Update the EC Playbook, Forms Section, with all currently used forms... **DONE**

<http://www.cupertinoares.org/ccf>



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The following forms are used by Cupertino ARES/RACES, Cupertino's CERT, and MRC teams when responding to events throughout the city. All forms below are in PDF format. For a source copy of the forms, please contact [kn6pe @ arrl.net](mailto:kn6pe@arrl.net).

Form Name	Version
ARES/RACES Forms	
COES201 - Net Control Log	060722
COES202 - Message Form	060722
COES203 - Preliminary Safety Assessment, Field	9.070908 UPDA
COES204 - Preliminary Safety Assessment, Rollup	060722
COES205 - Infrastructure Safety Assessment, Rollup	071114 UPDA
COES210 - After Action Report Format	060722
General Use Forms	
ICS201 - Incident Briefing (short form)	060307
ICS201 - Incident Briefing (page 1 , page 2 , page 3 , page 4)	BASARC 3/98
ICS202 - Incident Objectives (Communications)	7/06
ICS204 - Assignment List (Communications)	7/06
ICS205 - Incident Radio Communications Plan	060307
ICS206 - Medical Plan	BASARC 3/98



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Recommendations

ISA Procedures

4. With the appropriate served agency, schedule an event to visually locate each ISA asset. Recommend updates to the respective ISA packages as necessary... **PLAN: 26-Jan-08**
5. Identify and make appropriate notations in the EC Playbook on any deployment requirements that should be noted (i.e.: water entry required; requires physical effort, etc.)
... **part of #4**
6. Address safety risks from wild animals that may be encountered in remote ISA locations (snakes, cougars, wild boar, etc.)... **TBD**

Recommendations

Resource Net

- Refine Net handoff procedures through a table-top exercise to uncover issues and refinements... **to be scheduled**

Radio Room Equipment

- Work with City officials to understand the interference problem we are experiencing... **in progress**

Recommendations

Training

- 1. Message handling.** Practice more efficient message protocol when passing traffic from the field to the EOC. Develop simulations for interested CARES members.
- 2. Radio interference:** Develop information for CARES members on what to do when they experience interference on the frequency.
- 3. Shift Supervisor Certification and Training:** This certification procedure is pending definition, and will be an objective for 2008.

